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# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

### AGENDA

Wednesday, September 10, 2014  
9:00 a.m.

The Louisiana Building  
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

#### A. CALL TO ORDER

#### B. PLEDGE OF ALLEGIANCE

#### C. SWEARING IN OF BOARD CHAIRMAN

#### D. ROLL CALL

#### E. APPROVAL OF SEPTEMBER 10, 2014 AGENDA

#### F. APPROVAL OF MEETING MINUTES OF JUNE 11, 2014

#### G. REPORTS

1. Chair of the Board Report
2. President's Report

#### H. GENERAL ACTION ITEMS\*\*

##### **Committee of the Whole (for Ratification by the Full Board)**

1. Ratification of Actions Taken at June 30, 2014 Executive Committee Meeting:

##### **Executive Committee Actions**

- a. Agreement to Donate and Accept Property for South Louisiana Community College, Evangeline Campus
- b. Act of Donation of Property for Construction of the Marine Operations Training Center for South Central Louisiana Technical College, Morgan City
- c. Transfer of Property for SOWELA Technical Community College, Jennings Campus

- d. Demolition of Building at Elaine P. Nunez Community College
- e. Mission Statement Update: Central Louisiana Technical Community College

Central Louisiana Technical Community College (CLTCC) is a comprehensive public two-year community college that provides academic, occupational and specialized training leading to industry-based certifications, technical certificates, diplomas, and associate degrees. CLTCC also responds to the needs of the community by providing personalized enrichment for individuals and customized adult education for educationally disadvantaged populations. Using innovative educational strategies, the college creates a skilled workforce and prepares individuals for advanced educational opportunities.

- f. Minutes from the September 19, 2013 Executive Committee Meeting

**Accreditation Updates**

2. Accreditation Updates

(From the SACSCOC Board of Trustees meeting on June 19, 2014.)

- a. L. E. Fletcher Technical Community College – Reaffirmed
- b. SOWELA Technical Community College – Initial Accreditation Level I
- c. Baton Rouge Community College – accepted the prospectus for merger/consolidation and authorization of a substantive change committee

**Facilities Actions**

- 3. Servitude and Right of Way Agreement from LCTCS, on behalf of SOWELA Technical Community College, to Entergy Gulf States Louisiana, LLC and CenterPoint Energy
- 4. Lease Agreement for Property at Baton Rouge Metro Airport for Baton Rouge Community College
- 5. Cooperative Endeavor Agreement between LCTCS, on behalf of SOWELA Technical Community College, and Louisiana Department of Economic Development
- 6. Transfer of Property for Improvements Authorized in Act 360 of 2013:
  - a. Baton Rouge Community College Foundation to Baton Rouge Community College for the Ardendale (Smiley Heights) Campus
  - b. BPCC Foundation Inc. to Bossier Parish Community College for the STEM Building
  - c. The Rapides Foundation to Central Louisiana Technical Community College for the Alexandria Campus
  - d. Louisiana Delta Community College Foundation to Louisiana Delta Community College for the Jonesboro Campus
  - e. LCTCS Foundation to Northshore Technical Community College for the Lacombe Campus

- f. LCTCS Foundation to Northshore Technical Community College for the Livingston Campus
- g. LCTCS Foundation to South Central Louisiana Technical College for the Reserve Campus

**Finance Actions**

- 7. FY 15 Operating Budget for LCTCS Entities
- 8. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education (BESE) Career & Technical College Education Programs
- 9. Approval of Louisiana's 2014-2015 Perkins Allocation for Distribution
- 10. WorkReady U – FY 2015 Adult Education Allocations
- 11. Contracts:
  - a. LCTCS and Brustein and Manasevit, PLLC
  - b. Delgado Community College and Computer Aided Interpretation
  - c. SOWELA Technical Community College and Associated Builders and Contractors, Pelican Chapter SW
  - d. Incumbent Worker Training Grant Training Services Contracts
    - i. Baton Rouge Community College and Louisiana Construction/Maintenance Industry Safety Services, Inc.
    - ii. Fletcher Technical Community College and Blake A. Gueniot Consulting
    - iii. Fletcher Technical Community College and ECAD, Inc.
    - iv. Fletcher Technical Community College and Electrical Training USA
    - v. Fletcher Technical Community College and Falck Alford Safety Services
    - vi. Fletcher Technical Community College and On-Site Training & Construction, Inc.
    - vii. Fletcher Technical Community College and Prime Time Training, Inc.
- 12. Regional Workforce Plans to be funded by Workforce Training Rapid Response and Workforce and Innovation for a Stronger Economy (WISE) Funds

**Personnel Actions**

- 13. Status Report on Litigation

## **I. CONSENT AGENDA**

### **New Programs**

1. Northshore Technical Community College
  - a. New Technical Competency Area in Brakes and Suspension Fundamentals (CIP: 47.0604) 8 credit hours and 240 clock hours
    - i. TCA in Brake Systems 4 credit hours and 120 clock hours
    - ii. TCA in Suspension and Steering Systems 4 credit hours and 120 clock hours
2. SOWELA Technical Community College
  - a. New Certificate of Technical Studies in Entry Level Prep Cook (CIP: 120503)
3. Central Louisiana Technical Community College
  - a. New Certificate of Technical Studies in Timber Harvesting Equipment Operator 21 credit hours 525 clock hours (CIP: 03.0511)
  - b. New Certificate of Technical Studies in Marine Repair Specialist 29 credit hours and 855 clock hours (CIP: 47.0606)
  - c. New Certificate of Technical Studies in Motorcycle Repair Specialist 29 credit hours 855 clock hours (CIP: 47.0606)
  - d. New Certificate of Technical Studies in Bioprocessing Operator 31 credit hours 840 clock hours (CIP: 15.0613)
  - e. New Certificate of Technical Studies Outdoor Power Equipment Technology I, 15 credit hours and 465 clock hours(CIP: 47.0606)

### **Program Revisions**

4. South Central Louisiana Technical College
  - a. Change CIP codes for CTS in Network Administrator and System Analyst from (CIP: 11.1001) to (CIP: 11.0901)
5. SOWELA Technical Community College
  - a. Change in the number of credit hours from 11 to 14 in the Technical Competency Area in Entry Level Cook (CIP: 12.0503). Provides alignment with dual enrollment and initial understandings in the field of culinary arts
  - b. Change in the number of credit hours from 30 to 32 in the Certificate of Technical Studies in Production Cook (CIP: 12.0503). Provides alignment with needs of business and industry
  - c. Change in the Culinary Arts Technical Diploma title from Culinary Arts and Occupations to Culinary Arts which aligns with the AAS program title (CIP: 12.0503)
  - d. Change in AAS in Culinary Arts to align course numbers and titles (CIP: 12.0503)
6. Baton Rouge Community College
  - a. Change the number of credit hours from 71 to 72 in the Associate of Science in Veterinary Technology program (CIP: 51.0808). Revision includes increasing VTEC 161 from 2 credit hours to 3 credit hours and renaming course to Imaging for Veterinary Technicians.

- b. Revise the Associate of Science in Criminal Justice program (CIP: 43.0107). Add new course CJUS 210 Careers in Criminal Justice as elective and BUSN 240 Business Communication as required related course.
- c. Revise the Associate of Applied Science in Construction Management (CIP: 52.2001). New course CMGT 230 Statics and Strengths of Materials, change of name for CMGT 121 to Construction Materials and Methods, Change of name for CMGT 251 to Commercial and Industrial Estimating.
- d. Revise the AA in Liberal Arts Studio Arts Concentration (CIP: 24.0101), changes in course offerings and electives.
- e. Revision in the Graphic Arts Certificate of Technical Studies (CIP: 50.0402), changes in the course offerings and electives.
- f. Changes in the Medical Assistant Certificate of Technical Studies (CIP: 51.0801), reduce credit hours from 30 to 24 credit hours and change clock hours from 930 to 720. Changes in required and elective courses.

### **Program Terminations**

- 7. South Central Louisiana Technical College
  - a. Terminate the AAS, TD Journeyman Industrial and CTS Journeyman Apprentice (CIP: 46.0000)
- 8. Baton Rouge Community College (Mid-City Campus)
  - a. Terminate the TCA Certificate I in Care and Development of Young Children (CIP: 19.0709)
  - b. Terminate the TCA Certificate II in Care and Development of Young Children (CIP: 19.0709)
- 9. SOWELA Technical Community College
  - a. Termination of the CTS in Entry Line Cook (CIP: 12.0503)

### **Finance Items**

#### 10. Foundation Reimbursement to or on Behalf of Employee

#### 11. Incumbent Worker Training Program Contracts

- a. Baton Rouge Educational Trust Fund and Baton Rouge Community College
- b. Loga Development, LLC and Baton Rouge Community College
- c. Orion Instruments, LLC and Baton Rouge Community College
- d. Progressive Bank and Bossier Parish Community College
- e. Target Oilfield Services LLC and Bossier Parish Community College
- f. Crosby Tugs and Delgado Community College
- g. Marquette Transportation Company Gulf-Inland LLC and Delgado Community College
- h. Blake International Rigs, LLC and L.E. Fletcher Technical Community College

- i. Oil States Skagit SMATCO, LLC and L.E. Fletcher Technical Community College
- j. Rec Marine Logistics, LLC and L.E. Fletcher Technical Community College
- k. Triton Diving Services and L.E. Fletcher Technical Community College
- l. Columbian Chemicals Co. Inc. and South Central Louisiana Technical College
- m. Odyssea Marine, Inc. and South Central Louisiana Technical College
- n. Baton Rouge Telco Federal Credit Union and South Louisiana Community College
- o. Tops Appliances and Cabinetry and South Louisiana Community College
- p. Ternium USA, Inc. and Bossier Parish Community College
- q. U L Coleman Properties and Bossier Parish Community College
- r. Enterprise Products Co. and Delgado Community College
- s. The Hiller Companies Inc. and South Central Louisiana Technical College

**J. UPDATES**

- 1. Alternative Financing Projects
- 2. Report on General Personnel Actions for LCTCS Colleges and System Office
- 3. Status Report on Capital Projects
- 4. FY 2013-2014 Fourth Quarter Report on Contracts
- 5. Report of Breazeale, Sachse & Wilson for the Quarter Ended June 30, 2014

**K. OTHER BUSINESS**

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**